

淡江大學淡水校園學生退宿家長通知書

學生_____（學號：_____；系級：_____；連絡
電話：_____）原住宿淡江大學學生宿舍松濤館淡江國際
學園，寢室床號_____（尚未編配免填）。現因_____
事由，無法繼續住宿、申請退宿，特以此通知書通知學校。

退宿學生家長簽章：

中華民國 年 月 日

本人已閱讀並同意《淡江大學學務處住輔組個人資料蒐集、處理及利用告知聲明》

附註：

- 1.已核准住宿者，應於規定時間前檢附家長同意書/通知書辦理退宿，未依規定辦理退宿手續或未進住者依學校相關規定議處。已進住之住宿生，除因休學、退學、轉學或重大疾病辦理退宿者，一律不得辦理住宿費退費事宜。
- 2.依個資保護法規定，本表單蒐集、處理及利用的各項資料僅作為業務處理用，絕不轉做其他用途，並於資料處理完畢且保留一年後，逕行銷毀。

Tamkang University Tamsui Campus Dormitory Leaving Notification

Student _____ (ID number: _____ ; Department grade : _____ ;
Phone number: _____) living in Sung-Tao Hall / Tamkang International
Hall Bedroom number _____ (If not assigned yet then you do not need to fill
out). Because of the reason mentioned (_____) ,
He / She is unable to continue to live in the dormitory. Therefore, I hereby notify
the school with this notification.

Parent's signature: _____

_____(Y)_____(M)_____(D)

**I have read and agreed to “Tamkang University Student Housing Guidance Group,
Office of Student Affairs Personal Information Collection and Usage Statement”.**

Note:

1. For those whose leave has been approved should hand out their consent/ notice in time and process to the leaving. Those who did not go through the process of leaving of moving in will be punished. There will be no refund besides the students who are leaving because of resting, dropping, transferring or other serious disease.
- 2. According to personal information protection regulation, this form is only used for this procedure only. We will destroy the information given after a year from the use.**