

Tamkang University, Office of Student Affairs, Student Housing Guidance Section 2026

Summer Dormitory Extension Application Guidelines

1. Eligibility : Current residents of Sung-tao Hall and Tamkang International Hall for the 2nd semester of the 2025-2026 academic year.
(Note: Graduating students, students who have voluntarily withdrawn from the dormitory during the current academic year, students on a leave of absence, and those who have withdrawn or were expelled from the university are not eligible to apply.)
2. Application Period: From 9:00 AM, Monday, May 18, 2026, to 12:00 PM (noon), Friday, May 29, 2026.
3. Application Website: <https://forms.cloud.microsoft/r/q0cyhBBFk9>
4. Residency Period: From 5:00 PM, Sunday, June 28, 2026, to 2:00 PM, Friday, August 21, 2026.
 - (1) One-month Residency: June 28, 2026 (Sun) to July 28, 2026 (Tue).
 - (2) One-month and 24-day Residency: June 28, 2026 (Sun) to August 21, 2026 (Fri).
5. Housing Location:
 - (1) Residents currently living in Sung-tao Hall will stay in Songtao Hall (Second Sung-tao Hall, four-person shared room).
 - (2) Residents currently living in Tamkang International Hall will stay in Tamkang International Hall. The number of available beds at Tamkang International Hall is limited; if the number of applicants exceeds the available capacity, bed allocation will be determined by lottery.
 - (3) Specific room and bed assignments for the extension period will be arranged by the Student Housing Guidance Section.
6. Payment Collection and Methods:
 - (1) Collection of Payment Slips: Starting from 8:00 AM, Monday, June 1, 2026, residents of Sung-tao Hall should collect their "Dormitory Payment Slip" at the Second Sung-tao Hall Office (Z2200). Residents of Tamkang International Hall should collect theirs at the 2nd Floor Office of the Hall.
 - (2) Payment Deadline and Location: Please complete the payment at the Cashier's Section (Room B304, Business and Management Building) before 4:00 PM, Wednesday, June 10, 2026. After payment, the "Student Housing Section Copy" must be returned to your respective dormitory office. Failure to complete payment by the deadline will be considered a forfeiture of your application.

7. **Bed Assignment Announcement:**The results will be posted on Friday, June 12, 2026, under the "Latest News" section of the Student Housing Guidance Section website.
8. **Move-in Check-in Time:**
 - (1) Summer extension residents are required to comply with all dormitory closing arrangements.
 - (2) Summer move-in procedures will take place from 5:00 PM to 8:00 PM on Sunday, June 28, 2026. Students should report in person to their respective halls (Songtao Hall or Tamkang International Hall) to complete the check-in process.
9. **Summer Residency Regulations and Precautions:**
 - (1) **Personal Items:** Residents are responsible for providing their own bedding and toiletries.
 - (2) **Access Control:** Residents must strictly adhere to the "One Person, One Card" swipe policy when entering or exiting the dormitory to prevent unauthorized access by non-summer residents.
 - (3) **Compliance:** Summer residents are required to read and comply with the Tamkang University Tamsui Campus Student Dormitory Management Guidelines, the Tamkang University Tamsui Campus Student Dormitory Summer Residency Management Guidelines, and all other relevant housing regulations. Compliance is mandatory. Violations will result in "Dormitory Community Service" (Love Dorm Service) or disciplinary action in accordance with university regulations.
 - (4) **Facilities:** During the summer residency period, communal refrigerators and kitchen appliances on all floors will be unavailable for use.
 - (5) **Luggage Storage (Pre-move-in):** A temporary luggage storage area will be designated for summer residents prior to move-in. Residents must use only the specified area and are strictly prohibited from placing luggage in the areas specified in the Dormitory Closing Guidelines. Combining luggage allowances between residents is not permitted.
 - (6) **Luggage Storage (Post-summer):** After the summer residency ends, residents who have successfully secured a bed for the 2026 (115) academic year may store up to four (4) items of luggage in the designated summer luggage storage area. Luggage must not be placed in the areas specified in the Dormitory Closing Guidelines, and combining luggage allowances is not permitted.
 - (7) **Further Information:** For further details, please refer to the 2026 (115) Summer Residency Move-in Instructions, the 2026 (115) Summer Residency Move-out Instructions, and all other relevant housing regulations.

10. Move-out Procedures: Upon the expiration of the residency period, students must complete the move-out process. This involves clearing out all personal belongings from your designated area. Once the area has been inspected and cleared by a staff member, and the room card and keys have been returned, the move-out process is officially complete.

11. Summer Residency Fees

(1) Songtao Hall

| Room Type | 4-Person Shared Room | | |
|-------------------|--|--|-------------------------|
| Stay Duration | Summer Residency: 1 Month (June 28, 2026 – July 28, 2026) | Summer Extension: 1 Month and 24 Days (June 28, 2026 – August 21, 2026) | |
| Accommodation Fee | NT\$ 3,065 (Each Person/1Month) | 2026/06/28 – 2026/07/28 | 2026/07/29 – 2026/08/21 |
| | | NT\$ 3,065(Per Person) | NT\$ 2,400(Per Person) |
| Deposit | NT\$ 500 (per person/session) | NT\$ 500 (per person/session) | |
| Total Amount" | NT\$ 3,565 | NT\$ 5,965 | |

(2) Tamkang International Hall

| Room Type | 3-4 Person Suite | | |
|------------------------------|--|--|--------------------------|
| Fee Category | Summer Residency: 1 Month (June 28, 2026 – July 28, 2026) | Summer Extension: 1 Month and 24 Days (June 28, 2026 – August 21, 2026) | |
| Cleaning Fee | NT\$ 210 (per person/session) | NT\$ 210 (per person/session) | |
| Accommodation Fee | NT\$ 4,813(Each person / 1 Month) | 2026/06/28 – 2026/07/28 | 2026/07/29 – 2026/08/21 |
| | | NT\$ 4,813(Per Person) | NT\$ 4,368(Per Person) |
| Management Fee | NT\$ 750 (Each person / 1 Month) | NT\$ 1,500 (Each person / 2 Months) | |
| Deposit | NT\$ 1,250 (Each person / 1 Month) | NT\$ 2,500 (Each person / 2 Months) | |
| Water, Electricity & A/C Fee | NT\$ 2,100 (Each person / 1 Month) | 2026/06/28 – 2026/07/28 | 2026/07/29 – 2026/08/21 |
| | | NT\$ 2,100 (Each person) | NT\$ 1,680 (Each person) |
| Total Amount | NT\$ 9,123 | NT\$ 17,171 | |