

Notice of Admitted non-freshman Sung Tao Hall residents to select room

1. Admitted non-freshman Sung Tao Hall residents should log in to <http://163.13.152.220/> on the student housing guidance section website from **April 29(Wed.) 10 a.m. to May 3(Sun.) 5 p.m.** to fill out room preference application form. Results will be announced on **May 13(Wed.) 5 p.m.** **Those who fill out the application form will be considered as having accepted rooms; those who do not fill out the form will be considered giving up.**

2. Year of 2025 rooms available for choosing

(1) Sung-Tao Two Hall

Section	Room number
1	2201 (for students with disabilities)
2	2212~2216 、 2218~2219
3	2205~2206 、 2208~2211 、 2309~2314 、 2410~2415 、 2510~2515 、 2610~2615
4	2315~2319 、 2416~2420 、 2516~2520 、 2616~2620
5	2320~2327 、 2409 、 2421~2428 、 2521~2528 、 2621~2628
6*	2301~2307 、 2401~2407 、 2501~2507 、 2601~2607
7*	2431 、 2432 、 2529 、 2530 、 2532 、 2629~2632
8*	2433~2439 、 2533~2539 、 2633~2639

Note:

6*: Sung-Tao Two Hall four people dorm's balcony area (Sung-Tao Two Hall floors 3~6 and room numbers 01~07) requires students to clean and cooperate with the dorm's overall appearance and event. If not able to cooperate, do not choose.

7*: Sung-Tao Two Hall twin rooms require NTD\$ 25,700 per semester, if not able to cooperate so not choose.

8*: Sung-Tao Two Hall twin room (with balcony) requires NTD\$ 26,300 per semester, if not able to cooperate do not choose.

(All criteria is based on the school fees notice of year 2026, those who have applied for accommodation grants cannot apply for section 7 and 8)

(2) Sung-Tao Hall Three

Section	Room number
1	3101~3115
2	3125~3133
3	3202~3210 、 3301~3310 、 3401~3410 、 3501~3510 、 3601~3610
4	3224~3231 、 3325~3332 、 3425~3432 、 3525~3532 、 3625~3632
5	3211~3215 、 3311~3315 、 3411~3415 、 3511~3515 、 3611~3615
6	3316~3324 、 3416~3424 、 3516~3524 、 3616~3624

3. Bed arrangement: the system will use each students' applications as reference to arrange beds.

(1) Those who fill out the form with four people (two people for twin room) will have their rooms arranged first. **Please note that only the person with bed number one can fill out the form for the rest of their roommates.**

(2) Those in higher grades (higher points) will be arranged first, those with the same points will be arranged randomly.

(3) How to calculate points:

	Fixed points (A)	Changeable points (B)	Points in total
Four people	60	Four people's grade number added together	A+B=C
Three people	30	Three people's grade number added together	
Two people	10	Two people's grade number added together	

Changeable points: first year student is one point, second year student is two points and so on.

(4) Advice:

- 1 It is best to fill out the maximum amount of people for each room.
 - 2 If your points are not that high, it is recommended you don't apply for more popular rooms.
4. Those who have been approved but wants to give up the bed must download the "**Tamkang University Tamsui Campus Dormitory Leaving Notification**" from the website of Student Housing Guidance Section. After filling it out and signing it, please send it to the office of Student Housing Guidance Section or E-mail: asdx@gms.tku.edu.tw **before May 20(Wed.) 4 p.m. Those who failed to submit before the final date due to any reasons other than force majeure will be dealt according to the relevant provisions of the school's student rewards and penalties measures.**
 5. Those who have been approved should check-in according to the settled date in the instructions of the opening hall of student dormitory. If you cannot check in in time, you must apply for postponing.
 6. For those who want to **apply for change of rooms** must fill out a form on the website after the semester has started and hand in to the student housing section. **In one academic year** each person can change rooms **once at most**.
 7. If you want to **change to the different price room** (ex: a quadruple room want to change to a twin room), can **refer to when the semester's refunding time (if the dormitory insurance fee less, you need to supplement, if it is more, you cannot get refund).**
 8. For those who have special **needs and require the bottom bunk**, should fill out a form and hand in to the student housing section **before May 11(Mon.) 5 p.m.**
 9. Please refer to the opening and closing instructions of Sung-Tao Hall, if you cannot cooperate, please do not participate in the selection.
 10. If you have any questions, please refer to the student housing section.
Sung-Tao Hall: (02)2621-5656 #2154, #3731